

# ADRA

## Certified Clinical Supervisor

### Code of Ethical Responsibility and Accountability

In addition to following the Code of Ethics appropriate for one's practice credential, Certified Clinical Supervisors shall:

1. Ensure that the Counselor in Training (CIT'), at all times, identifies himself or herself as a CIT.
2. Ensure that the CIT understands the nature and scope of client confidentiality, including but not limited to 42 CFR Part 2, and that the client has been informed of their rights to confidentiality.
3. Inform the CIT about the process of supervision.
4. Keep and secure supervision records and consider all information gained in supervision as confidential.
5. Avoid all dual relationships with the CIT that may interfere with the supervisor's professional judgment or exploit the CIT. The Supervisor shall avoid any sexual, romantic, or intimate relationship with the CIT. Sexual relationship shall be understood to mean sexual conduct, sexual harassment, or sexual bias toward a CIT by the Supervisor.
6. Establish procedures with the CIT for handling crisis situations.
7. Provide the CIT with adequate and timely feedback as part of an established evaluation plan.
8. Render assistance to any CIT who is unable to provide competent counseling services to clients.
9. Intervene in any situation where the CIT is impaired and the client is at risk.

10. Refrain from endorsing an impaired CIT when such impairment deems it unlikely that the CIT can provide adequate counseling services.

11. Provide supervision only for services that fall within the professional scope of practice for ADRA addiction counselors and which utilize the twelve (12) core functions. In addition, Supervisors shall offer supervision only for those professional services for which they have the requisite training and experience and for which they have demonstrated competency.

12. Ensure that the CIT is aware of the current ethical standards related to their professional practice, as well as legal standards that regulate the practice of counseling.

13. Engage the CIT in an examination of any issues that might affect supervision and/or counseling.

14. Ensure that both the CIT and the client are aware of client rights and of due process procedures. In addition, the Supervisor shall ensure that both the client and the CIT know and understand that ultimate responsibility for the client rests with the Supervisor.

15. Refrain from supervising a relative or immediate family member.

16. Review the CCS Code of Ethical Responsibility and Accountability with the CIT and maintain verifying documentation.

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Certified Clinical Supervisor CCS #      Date